

DGT-NSTI025/1/2023-O/o DIR(CFIs)
Government of India
Ministry of Skill Development and Entrepreneurship
Director General of Training

Kaushal Bhawan, New Delhi
Date 04.10.2024

Office Memorandum

Subject: Guidelines for Spot admissions under CITS session 2024-25 starting from 16.10.2024-reg

In reference to ongoing CITS admissions for session 2024-25, 3rd spot admission commences from 16.10.2024. In this regard, the guidelines for spot admissions are as:


- a) The spot admissions will be from 16th October to 18th October.
- b) All candidates would be required to visit to the institute where admission is required, as per the vacant seats. No institute shall admit the candidate to any other institute.
- c) The data of vacant seats is available on NIMI admission portal.
- d) The portal for marking physical admission will remain active till 19th October.
- e) The cut-off mark for all categories is 10 marks.
- f) Candidates to maintain discipline for smooth process of admission. Any case of indiscipline may observe action, including rejecting the admissions. However, any such activity needs to be reported immediately to Regional Directors and HoOs/ Principals of concerned institute.
- g) Trainee admitted report may please be provided to CFI section on daily basis (emails to amitk.yadav@nic.in with cc to hemant.ganjare@gov.in), stating number of trainees reported trade-wise, admitted and rejected or denied. A detailed report/ log may also be maintained by the institute stating the reasons of rejection of trainees, etc.
- h) Videography needs to be ensured during walk-in admissions capturing entry of trainees, their registration and admission process.

This issues with the approval of competent authority.


(Hemant D Ganjare)
Joint Director (CFI)

Copy to:

1. PSO to DG(T)/AS, DGT
2. PS to DDG (Southern Region), DDG (Eastern Region), DDG (DGT).
3. Regional Directors, All RDSDEs
4. Executive Director, NIMI
5. Principals, All NSTIs/ NSTI (w)s/ IToTs
6. Guard file


(Amit Kumar Yadav)
Assistant Director