



**GOVERNMENT OF INDIA  
MINISTRY OF SKILL DEVELOPMENT & ENTREPRENEURSHIP  
DIRECTORATE GENERAL OF TRAINING  
IARI EMPLOYMENT EXCHANGE BUILDING  
PUSA COMPLEX, NEW DELHI-110012**

**ALL INDIA COMMON ENTRANCE TEST - AICET 2018  
(CITS Admission, Session: August, 2018)**

## **CONTENTS**

1\_Online Registration Help

2\_Helpdesk (Only for queries related to online submission of application form):

3\_Checklist: Document(s) to be kept handy before applying online

4\_Steps for Online Registration:

5\_Instructions to the candidates:

## ONLINE REGISTRATION HELP

Start date for submission of online applications: 10.05.2018 [online registration link](#)

Last date for submission of online applications: 30.05.2018 5:00 PM

Upload Images/Make Payments (If STEP 1 of Registration has already been completed and Application Number received)

### HELPDESK (Only for queries related to online submission of application form):

General Enquiry	Issues on Online admission	Email
Phone: <b>+918527568928</b> P N Yadav, Director (CFI), Mob. No. <b>9897136508</b> J C Nishana, Training Officer, Mob. No. <b>9968301148</b> Uttam Singh, Training Officer, Mob. No. <b>7015127126</b> Tarun Rana, DEO, Mob. No. <b>8447558669</b>	Phone: <b>044-22500791 (9:00 AM to 5:30 PM)</b>	<b>nimionlineadmission@gmail.com</b>

### Please go through the following instructions carefully before proceeding for filling up the application form:

- Please refer to the section [Instructions to the candidates](#): under guidelines. Application submitted through online mode does not imply that candidate has fulfilled all the eligibility criterion/ conditions.
- It will be sole responsibility of the candidate to satisfy whether he/she is meeting the prescribed criterion.
- The documents will be verified at the time of counseling and if it is found that the applicant does not fulfill the eligibility criterion or has misrepresented/ suppressed the information, the application will be rejected.
- The applicants are requested to ensure their eligibility for the course being applied for.

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**Checklist: Document(s) to be kept handy before applying online**

1. Credit card/ Debit card / Bank details.
  2. Scanned Photograph along with Signature.
  3. Scanned copy of the community certificate (only for OBC/SC/ST candidates)
  4. Scanned copy of the 8th Std or SSLC(10th Std) Marksheet
  5. Scanned copy of the NTC or NAC or Diploma or Degree Certificate
- (Note: Those who have not received the NTC /NAC certificate, Marksheet can be uploaded)

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**Steps for Online Registration:**

STEP 1: Submission of Applicant's Details (Correct Mobile No and working Email address are required to get confirmation of registration through SMS and Email)

STEP 2: Uploading of scanned Photograph along with Signature and Qualification entry

STEP 3: Select the Trade, Choice of Institute and Choice of Examination Centres

STEP 4: Payment of application fee online

STEP 5: Download and Print confirmation page

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**Instructions to the candidates:**

1. **The Application fees for General and all other candidates is Rs.400/ and Rs. 200/ for SC/ST/PH/WOMEN candidates.**
- **Fee will be collected through online payment mode only (credit/debit card/netbanking including Pay-Tm (Step4)).**

2. Any processing charges towards online payment plus service tax if any will have to be borne by the candidate.
3. Fee through demand draft, check, pay order, Challan, or any other mode will not be accepted.
4. Candidate has to fill **all the five choices of examination** locations in the order of preference. If examination is conducted online then the center may not be as per choice of candidate.
5. Candidate has to fill all the **five choices of Institute for the trade where he/she seeks the admission**. if the trade is offered only in three institutes then select the three choices. Otherwise online application **will not allow you to register**.
6. Application fee once paid is non refundable.
7. Applicants must apply for only one Trade as examination for all trade will be held on same date.
8. Examination will be offline (Pen and Paper mode - OMR) or ON-Line, will be intimated accordingly.
9. Affix your recent colored passport size photograph (of size 3.5cm x 4.5cm) on a white paper and then sign with black/blue pen in a box (of size 3.5cm x 1.5cm) below the photograph. Scan the above photo and signature and upload in the appropriate link provided in application form **(JPG format of size not more than 40 KB)**.
10. Take the printout of acknowledgement slip bearing a reference/registration number. This number should be referred to in all future correspondence.
11. **Before uploading/ submitting application form the candidate should ensure that no relevant column of the application form should be left blank, otherwise application will be rejected.**
12. Any request for change of address will not be entertained.
13. Incomplete/ incorrect application form will be rejected.
14. The offer of admission is subjected to verification of original certificates at the time of counseling otherwise candidature shall be rejected.
15. DGT, MSDE will not be responsible in case of broken transaction during online payment process. It is the sole responsibility of the

candidate to ensure the payment has been made successfully.

16. The application will be treated to be complete only if requisite fee has been paid. If a candidate is not able to submit fee by last date, his/ her candidature will be rejected.

17. Ensure your **email id and mobile number** is correct. On successful submission of application, the registration number will be sent to you by email and SMS.